



## **2020 MARTINI MASQUERADE RESCHEDULE NOTICE**

To our sponsors,

- If you are able to attend for the new date,
  - Please provide us with a formal confirmation by using the correspondence information provided below on or before June 1<sup>st</sup>, 2020 @ 5 pm.
  - In addition, we are assuming all guests lists will be revised, therefore, please send an email with the full names and phone numbers for each guest at your table on or before October 1<sup>st</sup>, 2020 @ 5pm.
- If you are unable to attend for the rescheduled date,
  - Please consider converting your sponsorship into a monetary donation per a formal request by using the correspondence information provided below on or before June 1<sup>st</sup>, 2020 @ 5 pm. If this is your decision, we will continue to recognize your support with the following sponsorship package:
    - 3' x 1/6' Sponsorship Banner and PowerPoint Logo Displayed at the Fundraiser
    - Recognition on the Martini Masquerade Website, Facebook Event Page, and Ticket Printing
    - Renewal – You will be provided the chance to renew your sponsorship before sponsorships and tickets are released for the next year.
  - If you choose not to make a donation, you may receive a refund at any time per a formal request using the contact information provided below on or before June 1<sup>st</sup>, 2020 @ 5 pm. Please allow up to 10 business days for a reimbursement check to be mailed to you.

To our ticket holders,

- If you are able to attend for the new date,
  - Please provide us with a formal confirmation by using the contact information provided below on or before June 1<sup>st</sup>, 2020 @ 5 pm.
  - We are assuming no change to your ticket name(s) or seating arrangement, please send an email with the full names and phone numbers for each tickets(s) on or before October 1<sup>st</sup>, 2020 @ 5pm.
- If you are unable to attend for the new date,
  - Please consider converting your ticket purchase into a monetary donation per a formal request by using the contact information provided below on or before June 1<sup>st</sup>, 2020 @ 5 pm.
  - If you choose not to make a donation, you may receive a refund at any time per a formal request using the contact information provided below on or before June 1<sup>st</sup>, 2020 @ 5 pm. Please allow up to 10 business days for a reimbursement check to be mailed to you.

**Correspondence for the Martini Masquerade: [martinimasquerade@companionsforchildren.org](mailto:martinimasquerade@companionsforchildren.org)**